Upstart

Call 1-800-448-4887
7:00 a.m. to 7:00 p.m. CST, Monday–Friday

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Key Code

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Library, School, Corporation, Other Institution

Department

Address, Street, P.O. Box

City State ZIP

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Address, Street (Delivery requires street address.)

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Guarantee of Satisfaction — any Upstart product may be returned for a full refund or credit. Restocking fees may apply.

Item Number	Specify: color, size	Description	Quantity	Unit Price	Total Price

SUBTOTAL

Please see information at right for charges. **SHIPPING CHARGES**

Please include the appropriate sales tax unless furnishing tax exempt certificate. **SALES TAX**

TOTAL

Promotional Code:
Highsmith or Upstart Coupon #, Co-op # or Bid #
Bid/co-op discounts and other special offers cannot be applied to Edupress and Learning Well products — call for details.

Terms Upstart will ship on open account to libraries, schools, colleges, universities, hospitals and other public institutions. Private business firms and institutions may open accounts with a D & B number. For orders not placed on an open account, you must send payment with your order or charge to MasterCard, VISA, Discover or American Express. Checks are approved through a check clearing service to allow for immediate order processing. All orders are subject to acceptance and credit approval. Payment in U.S. dollars is expected within 30 days of invoice date.

Sales Tax Requirements Call 1-800-448-4887 for appropriate sales tax information.

If you hold a Certificate of Exempt Status, you must send a copy of your exemption certificate or the appropriate sales tax will be charged to your order.

Purchase Order Number

☐ **Check or money order enclosed. No C.O.D.s.**

☐ **Bill my account.**

☐ **Charge my card. Please check card type.**

☐ MasterCard ☐ VISA ☐ DISCOVER ☐ AMERICAN EXPRESS

Credit Card Number

Expiration Date (Month, Year)

Signature

Shipping Charges Call for shipping charges outside the contiguous 48 states.

☐ **Regular Delivery** Includes FedEx, USPS or UPS Ground handling for guaranteed safe delivery.
Orders under $60, add $7.50 shipping.
Orders over $60 but under $370, add 13.5% of order total.
Orders over $370, add $50 shipping.

☐ **2nd-Day Delivery**
Orders under $100, add $20 shipping.
Orders over $100 but under $500, add 20% of order total.
Orders over $500, add $100 shipping.

☐ **Next-Day Delivery**
Call for shipping charges.

Volume Pricing and Customized Programs We'll work with you to modify existing Upstart programs to suit your needs. The quantities needed for reading program components is a key factor in determining whether a customized program is economical. We can provide special pricing on standard products for large quantities. Please call for pricing.

Note Due to inflationary pressures beyond our control, we reserve the right to change prices without notice. We are not responsible for typographical errors.